

FUN & FITNESS CAMPS

PARENT HANDBOOK

June 4-August 14, 2018

& School Break Camps for 2018-19



7:30 am to 6:00 pm

Kindergarten to 6th grade Summer Fun ☺

Calendar of Events and Daily Schedule

Below is the full 2018 summer camp **calendar of events** that offers an overview of our weekly themes.

We offer a wide variety of daily activities including sports, arts and crafts, media, games, and bouncing!

Every Friday is Get Soaked Day; don't forget swimsuits, towels, sunblock, flip-flops or water shoes, plastic bag, and welcome to bring water gun.

June 4-8	<p>Wild Wacky Week</p> <p>For the first week of our fun and crazy summer camp we are acting absolutely wacky. For this week we will be having themed days: Mon – Crazy Sock Day; Tue – Costumes; Wed – Crazy Hair/Hat Day; Thurs. – Neon Day, Fri – PJ & Stuffed Animal Day.</p>
June 11-15	<p>Robots</p> <p>Build and be a robot. Designing, engineering, and creating your own far out robot. Create interactive robot stories and adventures with your friends.</p>
June 18-22	<p>Travel Around the World</p> <p>We will travel around the globe, stopping at different continents and taking a look at the language and traditions that different countries have. We will travel from the United States to places like: Japan, Europe, Australia, Mexico, and Africa.</p>
June 25-29	<p>Adventures in Space</p> <p>Explore the farthest reaches of space. We will take a look at the Sun, moon, and surrounding planets and nearby galaxies. We will construct our own space crafts and make up stories of aliens that we may just meet along the way.</p>
July 2-6	<p>Super Heroes (July 4 closed, \$20 discount for week)</p> <p>During this week of camp we will retell favorite superhero stories of: Marvel Comics, DC Universe, and others. The children will get a chance to create their own superheroes, masks, capes, shields and other gear. On Friday each child can come dressed as his/her favorite superhero. (Please no weapons or scary masks.)</p>
July 9-13	<p>Be an Inventor</p> <p>Children are presented with fun, hands-on challenges that encourage creative problem solving, teamwork, entrepreneurship, and innovation. Your child will get to learn about inventors and inventions, and their own creative potential!</p>
July 16-20	<p>Believe in Magic</p> <p>Wizards, witches, magicians, and more... Arts and crafts, science projects, and crazy illusions revolving around this magical week. Professional Magician to come!!!</p>
July 23-27	<p>Yu Gi Oh & Friends</p> <p>Discover the amazing world of gaming. The World of Gaming can take you to many wondrous realms. Join us for a week of exploring a wide variety of card, video and board games past, present and future. Create your own game and make yourself into a character in a live action game</p>

July 30-Aug. 3	<p>Once Upon a Time... Epic fairy tales to discover and learn about. The " true" story of the Three Little Pigs, Goldilocks and the Three Bears, Jack and the Beanstalk, and so many more... Plus children will create their own fairy tale to present to their group. Children will bond by recreating the magic of classic tales through games, art and acting.</p>
August 7-11	<p>Music & Talent Week This week is full of acting, improve, dancing, singing, etc. What ever your special talent is it's your time to shine. Be creative and express yourself. In-house talent show at the end of this week.</p>
August 14-15	<p>Special End of Summer Days Summer Break is almost over and we will celebrate the end of summer and the joyous return to school with movies, popcorn, balloons and of course Bouncing.</p>

School Break Camps Schedule will be posted on website!!!

Field Trips-

Field Trips- We offer a variety of fun and exciting field trips throughout the summer; all of which are included in the price of camp.

Once a week, either Tuesday or Wednesday, your child will either go to the Capitol Bowling Lanes or the Regal Natomas Movie theater.

Water Play DAYS Every Friday- We will be putting up our water slide and taking out our water guns to get soaked. Children welcome to bring their own water guns from home. Must bring every Friday to camp a swimsuit, towel, sunblock, and plastic bag.

Parents Authorization: By signing the camp registration form I hereby grant permission for my child to be transported by The Bounce Spot and contracted providers chosen by them, to and from The Bounce Spot for field trips.

Items Campers will be required to have on a Daily/Regular Basis-

- Healthy Lunch and 2-3 snacks daily (Please no junk food, microwavable foods, or food requiring refrigeration.)
 - Water Bottle (We have fountains throughout the center however many children prefer to have their own water bottles)
 - Water play clothes, sun screen, flip-flops or water shoes, towel, and plastic bag (Every Friday)
 - Socks- must be brought or worn daily to play on all equipment (please have an extra pair or two in your child's backpack.)
 - Change of clothes for kinders and younger children prone to occasional accidents.
- Permission to bring personal items is at parent discretion. The Bounce Spot is not responsible for lost or stolen items. Children are encouraged to have items of value stored in the director's office or in their backpacks (not left exposed/unattended).*

NO ELECTRONIC DEVICES WILL BE ALLOWED AT CAMP. PLEASE HAVE CHILDREN LEAVE ELECTRONIC DEVICES SAFELY AT HOME.

PLEASE LABEL ALL OF YOUR CHILDRENS CLOTHING AND ITEMS WITH YOUR CHILD'S FULL NAME!!!

Program Fees:

CAMP RATES

Weekly	Daily (Drop Ins not guaranteed a spot)
\$150/week	\$40/day

A prepayment for all of the weeks of summer camp, prior to the child attending camp, will be discounted \$140/week for the summer.

SIBLING DISCOUNT OF \$10/WEEK DURING OUR CAMP PROGRAM!

Late Pick-Up:

There will be a late fee if your child is picked up after 6:00 p.m. **\$5 for up to the first 5 minutes late and \$5 for every minute thereafter. No exceptions.**

Late Pickup Penalty:

If a parent is consistently late, more than three times per month, your child may be suspended from camp.

Financial Policies:

1. Payment for camp is due one week before the first day of camp attendance, or upon registration to guarantee your child a spot (can be paid by auto pay if coming regularly). This year we are only allowing 60 registered children per week.
2. Accounts that are delinquent or have excessive past due balances may result in suspension or termination from The Bounce Spot.
3. If outside assistance is required to collect any outstanding balances on your account, all costs incurred, including any and all attorney fees, collection fees, and/or court costs will be added to your account.
4. If you change dates after payment, the unused tuition can be applied to future camp dates if given one weeks notice.

The Bounce Spot reserves the right to change this handbook or contract with at least 30 days notice to parents/guardians of currently enrolled child(ren).

General Policies:

Personal Property: The Bounce Spot is NOT responsible for lost, stolen or damaged items brought to the facility. **All personal property must be labeled with child's first and last name.**

Lost and Found: Clothing/items left at The Bounce Spot at the close of each business day will be placed in the Lost and Found. It is the parent's responsibility to check this area on a regular basis. All items left at week's end will be donated to a local charity.

Personal Information: The Bounce Spot administrative personnel **must be notified immediately** when there are any changes in the following, i.e., home telephone, work phone, address, emergency contacts etc.

Emergency Contacts: Parents are required to maintain at all times at least two additional emergency contacts other than themselves, including contacts' names, home and work addresses, home and work phone numbers, including cell numbers when possible. In the event which parent/legal guardian cannot be reached and the emergency contacts cannot be reached, The Bounce Spot staff may contact police or other emergency authorities.

Sign In and Sign Out: Camp days begin no earlier than 7:30am, an authorized adult, **must sign in** all children, upon arrival at The Bounce Spot. All children being picked up from The Bounce Spot, at any time and under ALL circumstances, **must be signed out** by his or her parent/guardian or designated pickup person. We require parent initials (not time) at time of pick up and drop off.

Pickup: All children must be picked up no later than dismissal time of 6 pm. **A late fee of \$5 for up to the first 5 minutes late and \$5 for every minute thereafter. No exceptions.**

Parental Visitation: Parents and/or guardians of enrolled/attending children are permitted to view and observe their children at any time while being escorted by a staff member. We only allow observation by parents of enrolled/attending children.

Designated Pickup Persons: We will only release children to persons designated by parents on the child's registration form. However; Parents may also provide an additional list of people. All designated pickup persons must show photo identification to a staff member at the desk before release of the child. The Bounce Spot will not release your child(ren) to unauthorized/unscheduled persons unless previously notified by the parent/guardian. If an alternate person will be picking up your child please contact us in advance to let us know. All alternate pickup

persons must show photo identification to a staff member at the desk with their identification information entered into a pick up log before release of the child.

Release of Children:

1. Each child may be released only to the parent(s) or person(s) authorized by the parent(s) to take the child from the center and to assume responsibility for the child in an emergency, if the parent(s) cannot be reached.

2. If a non-custodial parent has been denied access, or granted limited access, to a child by a court order, the center must be provided documentation to that effect, and will maintain a copy on file, and comply with the terms of the court order.

3. If the parent(s) or person(s) authorized by the parent(s) fails to pick up a child at the time of the center's daily closing, the center shall ensure that: The child is supervised at all times and Staff members will attempt to contact the parent(s) or person(s) authorized by the parent(s).

-An hour or more after closing time, and provided that other arrangements for releasing the child to his/her parent(s) or person(s) authorized by the parent(s), have failed, and the staff member(s) cannot continue to supervise the child at the center, the staff member shall call the Division of Youth and Family Service's 24 hour Child Abuse Hotline (1-916-874-5191) to seek assistance in caring for the child until the parent(s) or person(s) authorized by the child's parent(s) is able to pick-up the child.

-If the parent(s) or person(s) authorized by the parent(s) appears to be physically and/or emotionally impaired to the extent that, in the judgment of the director and/or staff member, the child would be placed at risk of harm if released to such an individual, the center shall ensure that, the child may not be released to such an impaired individual:

-Staff members attempt to contact the child's other parent or an alternative person(s) authorized by the parent(s); and if the center is unable to make alternative arrangements, a staff member shall call the Division of Youth and Family Service's 24-hour Child Abuse Hotline (1-800-792-8610) to seek assistance in caring for the child.

4. For camp programs, no child shall be released from the program unsupervised except upon written instruction from the child's parent(s).

5. If a parent or legal guardian authorizes another adult to pick up their child from the center, the Center must be notified of the pickup, even if the adult is on the Emergency Information Form, and photo Identification (California Driver's License) will be required upon pick up along with entry of identification information into the Pick Up log.

Admission policy:

We at the Bounce Spot are committed to providing each child with high quality care. We accept each child regardless of race, creed, ethnicity or religion. We reserve the right to terminate care should your child's needs not be able to be met by our program. Our goal is success for each child. The Bounce Spot is to accept children in compliance with the Americans with Disabilities Act (ADA), its regulations, and any other applicable local, state or federal laws pertaining to the provision of services to those with disabilities. We review each child's situation on a case-by-case basis. Please discuss your child's needs with the Center Director prior to enrollment.

Lunch and Snacks (full day camps only):

Children must bring their own labeled lunch and two to three healthy snacks from home each day. Please no microwaveable foods or food requiring refrigeration. Also, campers are not allowed to use the vending machines (use of vending machines is limited to pick up times only) and junk food is prohibited (sodas, candy, candy bars, etc.).

The Bounce Spot does not provide lunch or snacks. \$5.00 will be charged if lunch is supplied by the Bounce Spot.

Discipline Policy:

Examples of behavioral problems

1. Any behavior by a child that is viewed or deemed unsafe to the well-being of himself/herself, or any other person/child.
2. The improper use of language or gestures directed to staff or other children.
3. Damage or theft of Bounce Spot property or the property of others.
4. An overall disrespect to staff or other children.

Behavioral Disciplinary Actions

1. Verbal warning from teacher or director
2. Verbal warning from director with a written notice for parent(s) to be signed.
3. Conference with director
4. Suspension or termination from The Bounce Spot without refund.
5. Extreme or violent behavior resulting in an injury to another child or staff member may warrant immediate termination from our program without any previous warnings.
6. The Bounce Spot retains the right to dismiss any student without prior written notice from or conference with the director.

7. The center will not expel a child based solely on the child's parent making a complaint regarding a center's alleged violations.

Medical Policy:

Management of Communicable Diseases: If a child exhibits any of the following symptoms, he/she should not attend school/camp. If such symptoms occur at camp, the child will be removed from the classroom/area, and you will be called to pick up your child.

- Severe pain or discomfort
- Acute Diarrhea
- Episodes of acute vomiting
- Oral temperature of 100 degrees Fahrenheit
- Sore throat or severe coughing
- Yellow eyes or jaundice skin
- Red eyes with discharge
- Infected untreated skin patches
- Difficult or rapid breathing
- Skin rashes lasting longer than 24 hours
- Swollen joints
- Visibly enlarged lymph nodes
- Stiff Neck
- Blood in urine

Once the child is symptom free for 24 hours, or has a physician's note stating that he/she no longer poses a serious health risk to themselves or others, he/she may return to school. If a child contracts any of the following diseases, please report it to us immediately. The child may not return to camp without a doctor's note stating that the child presents no risk to himself/herself or others.

Parents must inform the Center within 24 hours or the next business day after their child or any member of the child's immediate family has developed any communicable disease. Life threatening diseases must be reported immediately.

Table of Excludable Communicable Diseases:

- | | | |
|---|------------------------|-----------------|
| -Respiratory Illnesses | -Chicken Pox | -Hepatitis A* |
| -German Measles* | -Homophiles Influenza* | -Shigella* |
| -Measles* | -Strep Throat | -Whooping Cough |
| -Gastro-intestinal illnesses | -Giardia Lamblia* | -Salmonella* |
| -Contract illnesses | -Impetigo | -Scabies |
| -Tuberculosis* | -Meningococcus | -Mumps |
| -Lice (must remove all eggs/nits before returning to The Bounce Spot) | | |

Reportable diseases: If your child is exposed to any communicable diseases within our program you will be notified in writing.

Illness during Camp:

If your child becomes ill while at our facility, we will remove your child from the other children and wait in the Director's office and immediately attempt to contact parent. The child will wait

in the Director's office on a nap mat until a parent or an authorized adult is able to take the child from our facility. The child will be re-admitted once he/she is symptom free for 24 hours, or has a note from a physician stating that the child is not a health risk to others.

Medication Policy:

We allow medications to be administered to your child during camp hours only with written referral from a physician. Medication must be labeled with the child's name and will be kept in our staff room in a cabinet clearly labeled and inaccessible to other children. All of the medication, both prescription and non-prescription (with physician's written referral), shall be maintained with the child's name and dated. If the medication requires refrigeration, we will store the medication in our refrigerator. We require that instructions for administering the medication also be on the medication's label.

Emergency Procedures:

In case of a Medical/Dental Emergency, The Bounce Spot will immediately notify Emergency Services and then attempt to contact the parent. We will take him/her to the nearest available hospital to provide care for your child. Parents are responsible for the cost of the care provided.

If a child is hurt and it is not considered to be an emergency, the parent will be immediately notified. If a parent is unable to be contacted, we will take the child to the nearest available hospital and stay with the child until the parent arrives.

In case of less serious injuries such as minor cuts, scratches and bites from other children, our staff will write an incident report to inform the parent of the cause and location of the injury received and it will be placed in the parent file. Each room contains an up-to-date first aid kit for such minor injuries, kept inaccessible to children. Our staff room contains a freezer with ice packs for children, should swelling be a concern.

Camp Registration for Summer 2018-Spring 2019



Please fill out this form in full. The information you provide here will be processed prior to your arrival at our facility. Please submit one form per child.

Child's Name: _____

Gender: Male Female

Birth Date: _____ Grade in (going into): _____

Parent's Names: _____

Address: _____

City/Zip Code: _____

Home Phone: _____ Cell Phone: _____

Work Phone: _____ Other Phone: _____

E-mail Address: _____

How did you hear about camp? _____

People allowed to pick-up your child:

Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____

Health Questionnaire

Is your child in good health, and can he/she participate without any accommodations? Yes No

If I cannot be reached in the event of an emergency, the following person is authorized to act in my behalf:

Emergency Contact Name #1: _____ Phone #: _____

Emergency Contact Name #2: _____ Phone #: _____

Emergency Contact Name #3: _____ Phone #: _____

Physician's Name: _____ Phone #: _____

Address: _____

City/Zip Code: _____

Health History

Please provide as much information in this section as possible. Please indicate approximate date of occurrence to the all that apply.

Allergies

Operations or Serious Illness

Chronic or Recurring Illness

Scheduling Dates (2018-19)

Requested Days/Weeks	
<input type="radio"/> June 4-8	<input type="radio"/> June 11-15
<input type="radio"/> June 18-22	<input type="radio"/> June 25-29
<input type="radio"/> July 2-6 (4 th closed)	<input type="radio"/> July 9-13
<input type="radio"/> July 16-20	<input type="radio"/> July 23-27
<input type="radio"/> July 30-August 3	<input type="radio"/> August 6-10
<input type="radio"/> August 13-14	<input type="radio"/>
School year Camps	
<input type="radio"/> Nov. 19-21	<input type="radio"/> Thanksgiving Camp
<input type="radio"/> Dec 26-28	<input type="radio"/> Winter Camp
<input type="radio"/> Jan. 2-4	<input type="radio"/> Winter Camp
<input type="radio"/> April 15-19	<input type="radio"/> Spring Break

Upon submission of this form, the parent or guardian is granting permission for the child to be transported by The Bounce Spot via personal vehicles, or by its contracted providers to and from camp, day trips or extra-curricular activities. The health information indicated here is correct to the best of my knowledge. The child has permission to engage in all prescribed activities except if noted otherwise. In the event of an emergency, if a parent or guardian cannot be reached, permission is being granted to the physician selected by the Camp Director to hospitalize, secure proper treatment for, and to order injection, anesthesia or surgery for this child. Further authorization is given to the Camp Director or his designee to provide over the counter medication to this child as necessary. The parent or guardian also agrees that in case of an injury to his or her child that is due to natural causes or by accident which involved no neglect by any camp staff that The Bounce Spot or the staff will not be held liable. The Bounce Spot reserves the right to change a trip location without prior notice. The Bounce Spot has permission to transport my child to and from camp activities as necessary.

Signature of Parent(s): _____ Date: _____

THE BOUNCE SPOT PARTICIPATION WAIVER

FUN AND FITNESS SUMMER CAMP KIDS

Understanding that all reasonable precautions have been taken to assure that The Bounce Spot (TBS) is as safe as possible for our after school and camp kids, I, as parent, legal guardian, or custodian, understand that the inflatables/bouncers at TBS have inherent risk and may result in serious injury. I further understand that the activities on the inflatables will be shared with others over whom TBS has no control; and I knowingly and freely accept all risks and AGREE TO RELEASE, DEFEND, INDEMNIFY, NOT SUE, AND HOLD HARMLESS THE BOUNCE SPOT, their principals, officers, owners, employees, equipment manufacturers, sponsors, agents, and other participants, from any and all claims, damages, (including medical expenses and attorney fees), injuries, and expenses arising out of, or resulting from my, or from those for whom I have signed, voluntary participation, including attending a safety lesson prior to entering the play arena; I certify that all participants are physically fit and able to participate in all activities at TBS; in the event that medical attention is needed for my child(ren), I grant permission for basic first-aid and assistance to be administered by The Bounce Spot staff. I agree to release Fun Galaxy, LLC, DBA The Bounce Spot, from all claims damages, injuries and expenses arising out of such assistance, including any claims arising from contact needed to administer assistance.

Child's name: _____ Birthday: ____ / ____ / ____

Child's name: _____ Birthday: ____ / ____ / ____

Child's name: _____ Birthday: ____ / ____ / ____

Parent's names: _____

Contact Phone #'s: (____) _____ (____) _____

Address: _____

City: _____ Zip Code: _____ Email address: _____

I have carefully read the above participation agreement, assumption of risk acknowledgement and release of liability, hereby agree to be bound by it for myself and all minor participants listed above, and fully understand its contents. I have the permission from the minor's family or other responsible party to cover any minors under this agreement.

Signed: _____ Date: ____ / ____ / ____



AUTHORIZATION AGREEMENT FOR AUTOMATIC CREDIT CARD PAYMENTS

The undersigned promises to pay the AMOUNT FINANCED show in _____ weekly/monthly installments of \$ _____ with the first installment on _____, 20____, and all subsequent installments on the first day of each consecutive week/month shall be made directly payable to **The Bounce Spot** until paid full. Any payment not paid as per schedule is subject to demand payment in full.

Program Name: Camp Program Student's Name _____

Beginning _____ Until _____

Rate: \$ _____

I hereby authorize **The Bounce Spot** to deduct payment for services from my credit card that I provided below. I understand that all credit card deductions are processed automatically. Upon approval, we will automatically bill your credit card for the amount indicated and your total charges will appear on your monthly credit card statement.

All requested information is required. I declare the information provided is true and correct and I acknowledge that it is my responsibility to notify **The Bounce Spot** of any changes to my services or to my credit card account. I confirm that my credit card statement will serve as my receipt for the above transaction.

You may cancel this automatic billing authorization at any time by providing us with 30 days notice. By signing this form I authorize **The Bounce Spot** to automatically bill the card listed above, billing will end when customer provides written cancellation.

Parent/Guardian name: _____ Phone: _____

E-mail: _____ Address _____

City _____ State _____ Zip _____

Credit Card Information (Circle One) Visa / MasterCard

Credit Card # _____ Expiration Date _____ CVC # _____

Cardholder's name (as shown on credit card): _____

The Bounce Spot

CONSENT TO RELEASE PHOTO/IMAGE

Dear Parent/Guardian:

During the current school year, your child's image/photograph or work may be included in a classroom summer project that could be used in one of the following ways:

- Used as a demonstration project/activity in education workshops/classes/conferences
- Used as a sample project/activity posted on the Bounce Spots web pages on the Internet
- Used in a printed publication such as a newspaper or magazine

While your child's name may accompany the photo, no last name or address will be included with your child's picture when publishing on the Web or any other media.

There is no monetary compensation for the use of the work or image.

Please sign the release form below and return this sheet to Bounce Spot. Your permission grants us approval to publicize without prior notification and remains in effect until revoked. Thanks!

Release Form

_____ I/We DO give permission for _____'s Child's full name image/photograph or work to be used as described above. We are willing to release this into the public domain and understand that no monetary compensation will be given for the use of the materials.

_____ I/We DO NOT give permission for _____'s Child's full name image/photograph or work to be used a described above.

Parent/Guardian Name _____ Please print clearly

Parent/Guardian Signature _____